

**BOARD OF FIRE COMMISSIONERS MEETING
JONESVILLE FIRE DISTRICT**

953 Main Street
Clifton Park, NY 12065

June 8, 2021, Board Meeting Minutes

The June 8, 2021, meeting of the Jonesville Fire District Board of Fire Commissioners was called to order at 7:00PM by Commissioner Miller.

Present were: Commissioner Boss, Commissioner Byrnes, Commissioner Miller, Commissioner Murphy, Commissioner Tobin, Chief Champagne, Secretary/Treasurer Parseghian, Purchasing Director Adams, and Station Manager Bonesteel.

Guests present were: 1AC Frey

1. PAYMENT OF THE BILLS:

Resolution No. 165: BE IT RESOLVED TO approve the payment of Abstract #6 (voucher 021234-021279) from the General Fund, and any approved Reserve Funds, to include those bills listed on the agenda and any presented at the meeting.

Motion: Commissioner Byrnes
Second: Commissioner Murphy
ALL in favor, motion carried

2. PRESENTATION OF NEW MEMEBERS:

Resolution No. 166: BE IT RESOLVED TO approve the new members as follows: Gabriella Taylor, David Scagnelli, and Stephen Hatalla.

Motion: Commissioner Murphy
Second: Commissioner Boss
ALL in favor, motion carried

3. OPEN TO THE PUBLIC: None

4. PRESENTATION OF THE CHIEF'S REPORT:

Chief Champagne discussed the following:

- Congratulations to A. Ritter as FF of the Month for May.
- Thank you to those who attended and participated in the process along I87.
- Avoid driving on the Sitterly Road Bridge per Clifton Park Car 19.
- DOT notice distributed to the area Chiefs regarding Sitterly Road Bridge work, with full bridge replacement to take place September 2022.
- Hose, ladder, and pump testing will take place this month.
- July 4th parade and fireworks will be taking place.
- Radio procedures reminder from the County conveyed to the membership.
- Reminder conveyed to the membership to pick up after themselves at each station.
- Request that a policy be adopted prohibiting any Apprentice firefighter from responding on any district vehicle to any and all mutual aid calls within Saratoga County or any other county.

Resolution No. 167: BE IT RESOLVED TO approve that a policy be adopted prohibiting any Apprentice firefighter from responding on any district vehicle to any and all mutual aid calls within Saratoga County or any other county.

Motion: Commissioner Miller

Second: Commissioner Byrnes

ALL in favor, motion carried

- Installation of the "800" mobile radios has been completed on both Engines and 367 along with the high band.
- Mike O'Brien released from probation and put on full status.

Resolution No. 168: BE IT RESOLVED TO accept the Chief's Report.

Motion: Commissioner Byrnes

Second: Commissioner Boss

ALL in favor, motion carried

Commissioner Tobin enters the meeting at 7:20PM. 1AC Frey exits the meeting at 7:20PM.

5. PRESENTATION OF THE STAFF REPORTS:

Purchasing Director's Report

- Request to renew TRI Air Testing contract on the Bauer Compressor for \$2416.39.

Resolution No. 169: BE IT RESOLVED TO approve the renewal of the TRI Air Testing contract at a cost not to exceed \$2600.

Motion: Commissioner Miller

Second: Commissioner Tobin

ALL in favor, motion carried

- Request for Boy Scout Troop 246 to hold a fundraiser car wash at Station #2 from 12noon – 3:00PM on June 19th. Bill Adams will be onsite for the duration.

Resolution No. 170: BE IT RESOLVED TO approve Boy Scout Troop 246 to hold a fundraiser car wash at Station #2 from 12noon – 3:00PM on June 19th.

Motion: Commissioner Miller

Second: Commissioner Tobin

ALL in favor, motion carried

- Request for a Concept 2 Rowing machine for Station 2, at an approximate cost of \$900. Consensus to table the discussion.
- Lengthy discussion on the scanners and copier project. Consensus to table the purchase of any equipment.
- Per 1AC Frey, there will be an EMS chart training day for day shift staff and some providers in June.

Station Manager Report:

Station Manager Bonesteel noted the following items:

- Grey water tank repairs almost complete. Total cost was \$2525.00, without JFD labor costs. A \$425 check will be mailed back to JFD for returning machine early.

- Replacement of roof on Station #1. 6 vendors were called (Next Generation Roofing, Home Evolutions, Derosier Roofing, Starr Roofing, Cousins Construction, and Relyea & Sons and Daughters. 2 provided proposals. Discussion followed with the consensus to check with the District lawyer regarding sealed bid process and emergency repair work.
- Car 369 is at Marks Automotive for a brake squeal and no air conditioning. 2AC Craver is using M367.
- Estimated cost to pressure wash the Morton Building and paint to match the station \$3900.

Resolution No. 171: BE IT RESOLVED TO approve up to \$4000 to pressure wash the Morton Building and paint it to match the station.

Motion: Commissioner Miller
 Second: Commissioner Byrnes
 ALL in favor, motion carried

Secretary/Treasurer Parseghian enters the meeting at 7:48PM.

Resolution No. 172: BE IT RESOLVED TO approve up to an additional \$40,000 from the Repair Reserve Fund for emergency repairs to the roof at Station #1.

Motion: Commissioner Tobin
 Second: Commissioner Boss
 ALL in favor, motion carried

Treasurer's Report

- Treasurer commented that the FYE 2020 audit was complete by Bryans & Gramuglia, and there were no major issues noted.
- Treasurer commented that TOCP counselors clarifying if any protocols/procedure changes for summer camp. Consensus was to refer them to the Company.

Resolution No. 173: BE IT RESOLVED TO approve the Staff Reports.

Motion: Commissioner Miller

Second: Commissioner Tobin

ALL in favor, motion carried

7. PRESENTATION OF THE COMMITTEE REPORTS:

a. Apparatus - None

b. Building and Grounds - None

c. Capital

a. Building Committee meeting on the new Training Facility June 8, 2021.

d. Equipment - None

e. Personnel

a. **Executive Session**

f. Policies and Procedures- None

g. SCABIT - None

Station Manager Bonesteel exits the meeting at 8:17PM.

8. EXECUTIVE SESSION:

Resolution No. 174: BE IT RESOLVED TO enter Executive Session to discuss matters relating to the employment of a person at 8:18PM.

Motion: Commissioner Miller

Second: Commissioner Tobin

ALL in favor, motion carried

Resolution No. 175: BE IT RESOLVED TO exit Executive Session to discuss matters relating to the employment of a person at 8:42PM.

Motion: Commissioner Miller

Second: Commissioner Tobin

ALL in favor, motion carried

Resolution No. 176: BE IT RESOLVED TO adjourn the meeting at 8:42PM.

Motion: Commissioner Miller

Second: Commissioner Boss

ALL in favor, motion carried

Respectfully submitted, with notes transcribed from Purchasing Director.

Breann Parseghian

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Treasurer/Secretary