

**BOARD OF FIRE COMMISSIONERS MEETING  
JONESVILLE FIRE DISTRICT  
953 Main Street  
Clifton Park, NY 12065**

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**April 13, 2021 Board Meeting Minutes**

The April 13, 2021, meeting of the Jonesville Fire District Board of Fire Commissioners was called to order at 7:01PM by Commissioner Miller.

Present were: Commissioner Byrnes, Commissioner Miller, Commissioner Murphy, Commissioner Tobin, Chief Champagne, Secretary/Treasurer Parseghian, Purchasing Director Adams, and Station Manager Bonesteel.

Guests present were: None

**1. PAYMENT OF THE BILLS:**

**Resolution No.123: BE IT RESOLVED TO approve the payment of Abstract #4 (voucher 021133 – 021185) from the General Fund, and any approved Reserve Funds, to include those bills listed on the agenda and any presented at the meeting.**

Motion: Tobin

Second: Miller

ALL in favor; motion carried

**2. PRESENTION OF NEW MEMBERS:**

**Resolution No. 124: BE IT RESOLVED TO approve the new members as follows:  
Terrance Collymore, Simon Gorby, Hunter Scagnelli.**

Motion: Miller

Second: Byrnes

ALL in favor; motion carried

**3. OPEN TO THE PUBLIC**

Guests Present: None

#### 4. PRESENTATION OF THE CHIEF'S REPORT

- Congratulations to Firefighter of the Month – B. Glick.
- Thank you for everyone who participated in the Easter Bunny detail.
- Commissioner Miller provided an update on the truck painting. Brief discussion followed.
- Request for Firefighter II attendance – J. Family and R. Klimkewitz.

**Resolution No. 125: BE IT RESOLVED TO approve the attendance of J. Family and R. Klimkewitz at the Firefighter II Course in Ballston Spa, NY, beginning April 10, 2021, and to approve the payment (in advance if necessary) of all fees, registration, travel, and other expenses.**

Motion: Tobin

Second: Byrnes

ALL in favor; motion carried

- Commissioner Tobin commented on the state program, curriculum, and training requirements for firefighters. A lengthy discussion followed.
- Request for BEFO training attendance – S. Best.

**Resolution No. 126: BE IT RESOLVED TO approve the attendance of S. Best at Summer BEFO at the Fire Training Center, beginning May 18, 2021, and to approve the payment (in advance if necessary) of all fees, registration, travel, and other expenses.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

- E371 placed in service with several drivers getting qualified.
- Request for M365 to assist at the Fire Training Center on April 24 for Firefighter II course.
- Request to vision in-house training. Discussion followed.

**Resolution No. 127: BE IT RESOLVED TO approve M-365 at the Fire Training Center to assist with the Firefighter II course on April 24, 2021.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

- Personnel issue noted as resolved.

**Resolution No. 128: BE IT RESOLVED TO approve the Chief's Report.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

## **5. PRESENTATION OF DISTRICT STAFF REPORTS**

### **Station Manager Report**

- Station Manager Bonesteel noted the following items:
  - Tree and brush removal in the field behind Station 1 was completed.
  - Water tank in the yard at Station 1 has created another sink hole and repairs are in progress.
  - Lawn tractor will be serviced this week.
  - Lawn repair at both stations will begin this week.
  - Awning company will be at Station 1 to assess damages and make recommendation. Brief discussion followed.
  - Station 2 will be cleaned and organized once the new trucks are finished.
  - Personnel change.

## **Purchasing Director's Report**

- Request for \$1000 for additional tree removal/stump grinding.

**Resolution No. 129: BE IT RESOLVED TO approve the payment of up to \$1000 for additional tree removal/stump grinding costs, and the original \$13,200 quoted, upon receipt of the invoice.**

Motion: Byrnes

Second: Murphy

ALL in favor; motion carried

- Provided estimated cost for tempest battery operated fans - \$5150 per fan sole vendor. Discussion followed.

**Resolution No. 130: BE IT RESOLVED TO approve the payment of up to \$31,000, less the rebated amount, for battery operated fans for the apparatus.**

Motion: Tobin

Second: Miller

ALL in favor; motion carried

- Noted 2021 physicals scheduled for August 11<sup>th</sup> and September 8<sup>th</sup> at 4:30PM. Brief discussion followed, with a request by Board for District medical facility to provide a checklist of what is being done at the physicals and for that checklist to be provided to firefighters using their personal physicians for physicals this year.
- Mobile radios for new engines will ship on Friday. Commissioner Miller noted radios did not work properly over the weekend. Brief discussion followed.

## **Treasurer's Report**

- Request for retroactive dental insurance payment and to pay February – May dental invoices.

**Resolution No. 131: BE IT RESOLVED TO approve the Treasurer to pay the January dental bill, the February through May dental bills, as well as every dental bill for the rest of the year, to the Town of Clifton Park upon receipt of the invoices.**

Motion: Tobin

Second: Byrnes

ALL in favor; motion carried

- Request for Chief Champagne to attend Fire Behavior on the Inside course.

**Resolution No. 132: BE IT RESOLVED TO approve the attendance of Chief Champagne at the Fire Behavior on the Inside Course, beginning May 23, 2021, and to approve the payment (in advance if necessary) of all fees, registration, travel, and other expenses.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

- Request for consideration of approval for all local training (\$500 per FF) at Chief's discretion.

**Resolution No. 133: BE IT RESOLVED TO approve the Senior Director and District Administrator to pay up to \$500 per firefighter to register the firefighter and/or reserve the firefighter's spot for training prior to the Board of Fire Commissioner Meeting.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

- Certificate of Investment Powers received from RBC. Propose Breann, Jim, and Bob as the signers.
- Check for new engine bond hand delivered by Bill.
- Workers Comp audit completed, and results mailed to Breann. Approximately \$800 increase in premium due to increased building operation exposure.

**Resolution No. 134: BE IT RESOLVED TO approve the Staff Reports.**

Motion: Miller

Second: Byrnes

ALL in favor; motion carried

**Presentation of the Committee Reports.**

**a. Apparatus**

- i. Discussion on the flag on the new engines.

**b. Buildings and Grounds**

- i. Discussion on water piper protector.

**c. Capital**

- i. Update on the potential training facility project. Lengthy discussion followed.

**d. Equipment**

- i. None

**e. Personnel**

- i. None

**f. Policies and Procedures**

- i. Brief discussion on where the Board is in the review process.

**g. SCABIT**

- Comment that it is National Dispatcher week. Board requested baskets be sent to all three dispatcher shifts; each basket not to exceed \$75.00.
- Discussion on the annual Halloween Open House.

**Resolution No. 135: BE IT RESOLVED TO donate \$4,000 to the 2020 annual Halloween Open House to match the Jonesville Fire Company contribution.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

**Resolution No. 136: BE IT RESOLVED TO adjourn the meeting at 8:39PM.**

Motion: Miller

Second: Tobin

ALL in favor; motion carried

Respectfully submitted,



Breann Parseghian

Treasurer/Secretary