

JONESVILLE FIRE DISTRICT
Board of Fire Commissioners Meeting
Station #1

Date: January 10, 2017

Time: 7:00 p.m.

Present: Commissioners Byrnes, Tobin, Miller, Ford, and Murphy; J. Bayer, District Manager; Breann Parseghian, Treasurer; Bill Adams, Purchasing Director, and Chief Patrick Champagne.

Guests: Kaleb Stores, Mark Cecilione, Geoff Frey, Gary Coyle Sr., Bob Boss, Bob Fox, and Ken Graves.

The meeting was called to order by District Manager Judy Bayer at 7 p.m. Judy called for an open vote for Chairman of the Board and the results were as follows: Commissioner Ford: Tom Tobin; Commissioner Miller: Tom Tobin; Commissioner Murphy: Tom Tobin; Commissioner Byrnes: Tom Tobin; and Commissioner Tobin: Jim Miller.

Commissioner Tobin was elected Chairman and presided over the meeting at this point and asked Commissioner Miller if he would serve as Vice-Chairman. Commissioner Miller responded in the affirmative.

- 17.01.10.001 Commissioner Tobin moved and Commissioner Murphy seconded the motion to approve the appointment of Commissioner Jim Miller as Vice-Chairman of the Board of Fire Commissioners. **APPROVED.**
- 17.01.10.002 Commissioner Miller moved and Commissioner Byrnes seconded the motion to appoint Judith Bayer as District Manager and approve check signing privileges in the absence of the Treasurer or Deputy Treasurer. **APPROVED.**
- 17.01.10.003 Commissioner Miller moved and Commissioner Byrnes seconded the motion to appoint Breann Parseghian as Secretary/Treasurer. **APPROVED.**
- 17.01.10.004 Commissioner Miller moved and Commissioner Byrnes seconded the motion appointing William G. Adams as Deputy Treasurer. **APPROVED.**
- 17.01.10.005 Commissioner Miller moved and Commissioner Byrnes seconded the motion appointing William G. Adams as Purchasing Director. **APPROVED.**
- 17.01.10.006 Commissioner Miller and Commissioner Byrnes seconded the motion appointing Judith Bayer as Records Access Officer, Public Information Officer, and Freedom of Information Officer. **APPROVED.**
- 17.01.10.007 Commissioner Miller moved and Commissioner Byrnes seconded the motion appointing William G. Adams as Respiratory Program Administrator. **APPROVED.**
- 17.01.10.008 Commissioner Miller moved and Commissioner Byrnes seconded the motion appointing Hannigan Law Firm as attorney for the District at a retainer fee of \$3000 for the year 2017, with additional litigation work, etc. at \$305 per hour. **APPROVED.**
- 17.01.10.009 Commissioner Miller moved and Commissioner Byrnes seconded a motion to adopt Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all local officers in disposing of records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in Records Retention and Disposition Schedule MU-1 after they have met the minimum retention period prescribed therein;
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established time periods. **APPROVED.**

- 17.01.10.010 Commissioner Miller moved and Commissioner Byrnes seconded a motion authorizing regular monthly meetings for the second Tuesday of each month at Station #1, 7:15 p.m. **APPROVED.**
- 17.01.10.011 Commissioner Miller moved and Commissioner Byrnes seconded a motion designating the Daily Gazette and the Times Union as the official newspapers and www.jonesvillefire.org as the official website for the Jonesville Fire District. **APPROVED.**
- 17.01.10.012 Commissioner Miller moved and Commissioner Byrnes seconded a motion authorizing the Treasurer to sign checks for the Fire District and authorizing the Treasurer to use Ballston Spa National Bank for depository of General Fund checking account, Trust and Agency Funds and Reserve Fund checking; and that the Treasurer also be authorized to obtain certificates of deposits, money market certificates, treasury notes and savings accounts at area banks offering the best interest rates. Treasurer authorized to use RBC Dain Rauscher as custodian for Service Award Funds. Deputy Treasurer authorized for same in the absence of the Treasurer. **APPROVED.**
- 17.01.10.013 Commissioner Miller and Commissioner Byrnes seconded a motion to adopt a sound investment policy as follows:
- I. This Investment Policy applies to all monies and other financial resources available for investment on its own behalf.
 - II. The primary objectives of this Fire District's investment activities are, in priority order:
 - to conform with all applicable federal, state and other legal requirements;
 - to adequately safeguard principal;
 - to provide sufficient liquidity to meet all operating requirements; and
 - to obtain a reasonable rate of return.
 - III. The Board of Fire Commissioners responsibility for administration of the investment program is delegated to the Fire District Treasurer.
 - IV. The Fire District Treasurer shall act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the Jonesville Fire District. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.
 - V. It is the policy of the Jonesville Fire District to diversify its deposits and investments by financial institution, by investment instrument and by mature scheduling.
 - VI. It is the policy of the Jonesville Fire District for all funds coming into the hands of the Fire District Treasurer to be deposited or invested within ten (10) days of receipt.
 - VII. The banks and trust companies authorized for the deposit of monies up to the maximum amounts are:

Depository Name	Maximum
Ballston Spa National Bank	\$4,000,000

- VIII. All deposits of the Jonesville Fire District including certificates of deposits and special time deposits, more than the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:
1. By a pledge of "eligible securities" as defined by General Municipal Law Section 10;
 2. By an eligible "irrevocable letter of credit" as defined by General Municipal Law Section 10;
 3. By an eligible surety bond as defined by General Municipal Law Section 10.
- IX. Eligible securities used for collateralizing deposits shall be held by the depository named by the Board of Fire Commissioners subject to security and custodial agreements, all in accord with the applicable provisions of General Municipal Law Section 10.
- X. The Board of Fire Commissioners of the Jonesville Fire District authorizes the Fire District Treasurer to invest monies not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:
1. Special time deposit accounts.
 2. Certificates of Deposit.
 3. Obligations of the United States of America.
 4. Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
 5. Obligations of the State of New York.
 6. Obligations issued by any municipality, school district or fire district other than the Jonesville Fire District.
 7. Mutual funds or trusts investing in stocks, emphasis on US Blue Chips.
 8. Mutual funds or trusts investing in stocks, emphasis on US Chips allowed including Mid Cap, Small Cap, and Global International and other categories at the discretion of the Board of Fire Commissioners.

All investment obligations shall be payable or redeemable at the option of the Jonesville Fire District within such times as the proceeds for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Jonesville Fire District within two (2) years of the date of purchase.

- XI. The Jonesville Fire District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits as to the amount of investments, which can be made with each financial institution or dealer. The Fire District Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories and custodians. Such listing shall be evaluated at least annually. **APPROVED.**

17.01.10.014 Commissioner Miller moved and Commissioner Byrnes seconded a motion authorizing salary and benefits for: **APPROVED**

Judith S. Bayer: \$63,569.13/yr. for 35-hour work week, 4 weeks' vacation, 13 holidays, 12 sick/personal days. 80% of dental benefit paid by District, 20% by employee.

William G. Adams: \$59,941.91/yr. for 40-hour work week, 4 weeks' vacation, 13 holidays, 12 sick/personal days, 80% health/dental benefits paid by District, 20% paid by employee.

Peter Friguletto: \$48,695.31/yr. for 40-hour work week, 3 weeks' vacation, 13 holidays, 12 sick/personal days, 80% of medical benefit paid by District, 20% paid by employee.

Breann Parseghian: Treasurer/grant writer part time position salaried at \$20,000.00/year,

Part-time Maintenance/office: hourly rate of \$11.00-15.00

- 17.01.10.015 Commissioner Miller moved and Commissioner Byrnes seconded a motion authorizing the following people to make purchases without prior approval of the Board; subject to monthly audit and with the understanding that it is necessary for any purchase to be assigned a purchase order number before purchase is made:
- Committee Chairman to expend up to \$2500 for emergency repairs.
 - Chief to expend up to \$1000 for operation items, expendable firematic materials and replacement items.
 - Committee Chairman to expend up to \$1000 between meetings for emergency purchases, not to exceed budgeted amount of property maintenance supplies and repair for the year.
 - District Manager and Purchasing Agent, to expend up to \$1500 for apparatus repairs, office supplies, postage, equipment, radio repair and maintenance supplies and hire part time workers within budget limits.
 - Station Keepers to expend up to \$500 for purchases without Board or District Manager approval. Receipts and necessary paperwork still required. **APPROVED.**

- 17.01.10.016 Commissioner Tobin moved and Commissioner Byrnes seconded the motion to approve the following Committees: **APPROVED**
- | | |
|---|----------------------|
| Apparatus | Tobin/Ford/ Murphy |
| Safety / Communications/ Audit/Budget/ | |
| Insurance/Training | Tobin/Miller/Murphy |
| Building & Grounds (includes hydrants) | Byrnes/Ford/Murphy |
| Equipment..... | Byrnes/Miller/Murphy |
| Personnel..... | Tobin/Miller |
| Capital..... | All |
| Policy/Procedures..... | Miller/Murphy |

- 17.01.10.017 Commissioner Miller moved and Commissioner Byrnes seconded a motion authorizing per mileage allowance based on current New York State and Federal rates (currently at \$0.535 mile). **APPROVED.**

- 17.01.10.018 Commissioner Miller moved and Commissioner Byrnes seconded a motion authorizing Chiefs use of Car 36, Car 360, and Car 369 as per revised Rules and Regulations for Use of Chiefs' Cars and to take the vehicles to work if permission is granted by their employers to respond to alarms during working hours. **APPROVED.**

Board requested David Meager attend February meeting to review insurance policies and will approve insurance coverage policies at that time.

- 17.01.10.019 Commissioner Miller moved and Commissioner Byrnes seconded the motion to adopt the following plans. **APPROVED.**

- Code of Ethics
- Defibrillator Program
- Exposure Control Plan

- Hazard Communication
- Medical Monitoring Program
- Drug & Alcohol Abuse Policy
- Purchasing Policies & Procedures
- Respiratory Protection Program (includes Accountability System)
- Rules & Regulations for Jonesville Firefighters
- Service Award Program
- Sexual Harassment Program
- Computer Use Policy
- Chiefs Car Use Policy
- Credit Card Use Policy
- Cell Phone Use Policy
- Training Room Use Policy
- Security Camera Policy
- Social Media Policy
- Uniform Policy
- Cyber Breach Policy
- Email Retention Policy
- Workplace Violence Policy
- Email Retention Policy
- Food Policy
- Funeral Procedure Policy
- Saratoga County Mutual Aid Policy
- Use of Chief's Car Policy
- Wire Transfer Policy

17.01.10.020 Commissioner Miller moved and Commissioner Byrne seconded the motion to approve Patrick J. Champagne as Explorer Post Advisor, Gary Coyle Sr. as Assistant Explorer Post Advisor and Michael Murphy and Judith Bayer as committee members for 2017. **APPROVED.**

MEMBERSHIP:

No new member applications

OPEN TO THE PUBLIC:

JVFC President Bob Boss commented that the JVFC followed their by-laws and scheduled a special meeting to discuss the election results for 2nd Assistant Chief. Bob further commented that it was a consensus of the members present at that meeting to go forward and re-submit the name of Geoffrey Frey as 2nd Assistant Chief for 2017. A brief discussion followed.

17.01.10.021 Commissioner Ford moved and Commissioner Byrnes seconded the motion to accept the Geoffrey Frey as 2nd Assistant Chief for 2017. **APPROVED.**

Commissioner Tobin congratulated Geoff Frey.

Mark Cecilione thanked the Board for allowing members of the JVFD to speak at the last meeting and thanked Tom Tobin for all the work he did for the Santa Patrol.

Bob Boss exits the meeting at 7:09 p.m.

17.01.10.022 Commissioner Ford moved and Commissioner Murphy seconded the motion to approve the minutes of the Dec. 13, 2016 Board Meeting. **APPROVED.**

District Manager Report:

Discussion:

- Brief discussion on a training room request.
- Judy provided the Board with an updated medical clearance list for 2017. A brief discussion followed with consensus to extend Tom Tobin's physical deadline to May 1, 2017, or when cleared to return is received from physician.
- Request from Commissioner Byrnes to attend mandatory Commissioner training at Wilton FD on March 4, 2017 at a cost of \$125.

17.01.10.023 Commissioner Miller moved and Commissioner Murphy seconded the motion to approve of the use of the training room on Jan. 12th by Shen Lacrosse Club contingent on K. Graves in attendance. **APPROVED.**

17.01.10.24 Commissioner Miller moved and Commissioner Murphy seconded the motion to approve the extending Tom Tobin's annual physical deadline to May 1, 2017 or when he is cleared by physical. **APPROVED.**

Commissioners Miller, Ford, Murphy, and Byrnes	YES
Commissioner Tobin	Abstained

17.01.10.25 Commissioner Miller moved and Commissioner Murphy seconded the motion to approve the attendance of Ross Byrnes at AFDSNY Commissioner Training at Wilton FD on March 4, 2017 at a cost of \$125. **APPROVED.**

Commissioner Miller, Ford, Tobin, and Murphy	YES
Commissioner Byrnes	Abstained

17.01.10.26 Commissioner Miller moved and Commissioner Tobin seconded the motion to accept the District Manager's Report. **APPROVED.**

Bob Shea enters the Meeting at 7:18 p.m.

Treasurer's Report:

Discussion:

- Breann commented on the SAFER Grant and discussion followed with the consensus not to apply for the grant this year.

17.01.10.027 Commissioner Ford moved and Commissioner Miller seconded the motion to accept the Treasurer's Report. **APPROVED.**

Claims:

17.01.10.028 Commissioner Ford moved and Commissioner Byrnes seconded the motion to approve payment of claims 016946-016770. **APPROVED.**

17.01.10.09 Commissioner Byrnes moved and Commissioner Ford seconded the motion to approve claim #: 017001-017000-017018. **APPROVED.**

Purchasing Director's Report:

Discussion:

- Bill inquired about the status of 2009 Chevrolet Tahoe and if the Board wanted to sell it. He further commented that a local fire department had expressed interest. A discussion followed with the consensus to sell the 2009 Chevrolet Tahoe on a sealed bid with the minimum of \$5000 bid. Judy commented that she would get the bid sheet ready and have it reviewed by the Apparatus Committee.
- Discussion was held on the air pack replacement project. Chief Champagne inquired about the disposal process and Bill commented that he will remove the valves and drill holes in the cylinders. Chief commented he would be interested in six of the old air packs for training purposes when they have been replaced.
- Approved to purchase \$794.03 in SCBA parts from MES.
- Discussion on air compressor issue with the consensus to purchase a new pump with a 2-year warranty at a cost of \$1575.00.
- Approval requested for annual cloud service charge of \$3420.00 from ABS Solutions.

- 17.01.10.030 Commissioner Byrnes Miller moved and Commissioner Tobin seconded the motion to approve the sale of the 2009 Chevrolet Tahoe on an 'as is' basis on a sealed bid with the minimum bid of \$5000.00. **APPROVED.**
- 17.01.10.031 Commissioner Miller moved and Commissioner Ford seconded the motion to approve the purchase of SCBA parts from MES at a cost of \$971.10. **APPROVED.**
- 17.01.10.032 Commissioner Miller moved and Commissioner Ford seconded the motion to purchase a new air compressor pump at a cost not to exceed \$1750.00. **APPROVED.**
- 17.01.10.033 Commissioner Miller moved and Commissioner Ford seconded the motion to approve the annual fee of \$3420.00 for cloud services from ABS Solutions. **APPROVED.**
- 17.01.10.034 Commissioner Tobin moved and Commissioner Miller seconded the motion to accept the Purchasing Director's Report. **APPROVED.**

Chief's Report:

Discussion:

- Discussion on training requests.
- Chief commented that he had extended Liam Gorby's probation an additional three months.
- Chief commented that he spoke with Chief Brousseau of VFFD regarding the injury of D. Ford during a mutual aid structure fire in their fire district.

- 17.01.10.035 Commissioner Miller moved and Commissioner Murphy seconded the motion to approve the attendance of B. Dell'Anno and K. Miller at the Courage to Be Safe course at Rock City Falls FD on Jan. 24, 2017 and PJ Champagne and M. Cecilione at Hillcrest FD on Jan. 26, 2017. **APPROVED.**
- 17.01.10.036 Commissioner Miller moved and Commissioner Murphy seconded the motion to approve the attendance of B. Boss, C. Fox, S. Warne, R. Craver, and Z. Wolfe at the FAST course to be held at Jonesville FD beginning Jan. 12, 2017 and approve the use to training room and bay areas for the following dates Jan. 12, 14, 19, 21 and 28. **APPROVED.**
- 17.01.10.037 Commissioner Miller moved and Commissioner Murphy seconded the motion approve the use of M-365 for the BEFO/FFI course on April 24, 2017 and May 3, 8, 10 and 13, 2017. **APPROVED.**

- Chief passed out copies of proposed Officer list for 2017 and commented that JVFD has lost a lot of members, is in a rebuilding phase, and that all the officers he has selected have his full support. He further commented that he plans to have more in-house training, record keeping, fulfilling of requirements and weekend drills and that he is also open to innovative ideas. A discussion followed.

17.01.10.038 Commissioner Tobin moved and Commissioner Byrnes seconded the motion to enter executive sessions at 7:55 p.m. to discuss a staff personnel issue and the 2017 Officer nominations. **APPROVED.**

Breann Parseghian, Bob Shea, Ken Graves, Bob Fox, Geoff Frey, and Mark Cecilione exit the meeting.

Bill Adams exits executive session at 8:15 p.m.

17.01.10.039 Commissioner Tobin moved and Commissioner Murphy seconded the motion to exit executive session at 8:58 p.m. **APPROVED.**

Breann Parseghian, Bob Shea, Ken Graves, Bob Fox, Geoff Frey, and Mark Cecilione reenter the meeting at 8:16 p.m.

17.01.10.040 Commissioner Miller moved and Commissioner Byrnes seconded the motion to approve the list of Officers and special services appointments for 2017 effective January 1, 2017 for LOSAP purposes. **APPROVED.**

17.01.10.041 Commissioner Miller moved and Commissioner Byrnes seconded the motion to appoint Ray Crawford as Assistant Historian at the Chief's discretion. **APPROVED.**

17.01.10.042 Commissioner Miller moved and Commissioner Byrnes seconded the motion to place Jason Beach and Zachary Button on Exterior Firefighting status until their fit tests results are received. **APPROVED.**

17.01.10.043 Commissioner Tobin moved and Commissioner Ford seconded the motion to accept the Chief's Report. **APPROVED.**

Committee Reports

Apparatus:

Commissioner Tobin commented that all Chiefs should wash their cars monthly.

Audit/Budget/Insurance: No Report

Discussion was held on the JVFC request to have the pavilion covered under the District's insurance policy.

Commissioner Miller commented that they requested and received figures from Adirondack Trust Insurance and the cost would be approximately \$400/year and it was his recommendation to include the pavilion on the district's policy contingent on the JVFC allowing the storage of the two Santa Patrol trailers in the pavilion during the boat storage period.

17.01.10.044 Commissioner Miller moved and Commissioner Murphy seconded the motion to approve the coverage of the pavilion in the District's insurance policy contingent on the use of two spaces in the pavilion for storage of the Santa Patrol trailers during boat storage season. **APPROVED.**

Building and Grounds:

No report

Equipment: No Report

Policy & Procedures:

Commissioner Murphy commented that he would like to start a review of the policies and procedures in the next couple of months.

Personnel:

Commissioner Miller commented that P. Friguletto has been out due to an eye infection.

Old Business:

No comments

New Business:

Commissioner Byrnes commented that we will need another trailer and asked Bill Adams to get prices by the next Board Meeting.

Judy inquired of the Chief if he would be attending the FDIC Conference and he replied that he will check his schedule and get back to her. She asked if he would bring it up at the Officers organizational meeting if anyone is interested because she will need to book flights soon to get the best times.

Commissioner Murphy moved and Commissioner Byrnes seconded the motion to adjourn the meeting at 9:12 p.m.

Next meeting:

Board Meeting

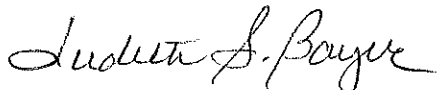
February 14

7:00 p.m.

Station 1

Note: All motions unanimously passed unless otherwise noted.

Respectfully submitted,



Judith S. Bayer
District Manager

District Manager REPORT:

Previously distributed Dec. 13, 2016 Board Meeting minutes

Correspondence Received:

1. 12-19-16: report of injury by B. Shea at call on 12/18/16. No medical attention sought at this time.
2. 1-9-2017: injury report received from D. Ford for injury to elbow during a VFFD mutual aid structure fire on 1-6-2017. Reported to CorVel Corporation and VFFD Chief.
3. 1-9-2017: contract and invoice received from Hannigan Law firm.
4. 1-10-2017: verbal resignation from N. Hannagan effective 1-1-2017 – due to school commitments.
5. 1-10-17: resignation from A. Reinemann effective 1-10-17.

Correspondence Sent:

1. 12-14-2016: legal notice for annual organization meeting was sent to Gazette and Times Union and posted on District website.
2. 12-21-2016: Thank you card sent to Quick Response for donation of \$500. Check was turned over to the JVFC.
3. 12-21-2016: get well card sent to T. Tobin and B. Leonard.
4. 1-4-2017: sympathy card sent to P. Friguletto on passing of his maternal grandmother.

Building & Grounds

1. **Approval to hold a lacrosse meeting at Station 2 on Jan. 12th at 7 p.m. K. Graves will be in attendance.**

Miscellaneous:

1. **Medical clearance update. See attached list.**
2. **Approval for R. Byrnes to attend Commissioner Training at Wilton FD on March 4, 2017 at a cost \$125.00.**
3. **Presentations/appreciation gifts at Installation Banquet – 50 years of service and outgoing 2AC Chief.**

TREASURER'S REPORT:

Submitted for the January 10, 2017 Board Meeting

Financial:

1. The IRS mileage rate has decreased from 54 cents to 53.5 cents per mile for 2017.
2. Grant updates – SAFER Recruitment & Retention.
3. Petty cash reconciliation.

Training:

Personnel:

Correspondence Received:

Miscellaneous:

End of Treasurer's Report.

Purchasing Director Report

Informational

1. Bob Hunt from Glenville Hill FD is interested in Chief's vehicle if BOC decides to sell old car.
2. Air pack Replacement info-
 - a. Currently have 44 packs in service, 2 packs have been removed from service
 - b. Currently have 118 air bottles in service, 84 bottles will need to be disposed of. They were manufactured in 2005 & 2006

Items for Approval

1. SCBA Parts – MES \$794.03
2. Station air compressor has major issues. 25-year-old pump and tank. 2 options-
 - a. Repairs will be \$971.10,
 - b. A new pump that will come with a 2-year warranty will be \$1575.00

Monthly charges for cloud services – ABS Solutions \$285 per month - \$3420 for

Chief's Report for January 10, 2017

Informational

Happy New Year to all!

Congratulations to Zack Wolfe as Firefighter of the Month for December. He successfully completed his EMT.

Thank you to those who attended and participated in the Santa Patrol.

Thank you to those who assisted in providing lighting at the Quick Response site. We also received a \$500.00 donation along with a card and muffin basket from Bob Serafini.

We received a thank you card and drawings along with a \$200.00 donation from the Knight family who reside at 19 France Lane. They extended their appreciation for our response to a house fire on December 19, 2016. I have posted the card and drawings outside my office.

This month's weekend drill will be held on Sunday, January 22, 2017; 11a.m. at Station 2. Chief Champagne will be the officer in charge. Skill sheet 10; Forcible Entry (wooden door jambs and gapping).

Attached is my list of line officers for the 2017 firematic year

Training/Events

Request for Bill Dell'anno and Kelsey Miller to attend the Courage to be Safe course at Rock City Falls on January 24, 2017.

Request for Chief Champagne to attend the Courage to be Safe course at Hillcrest on January 26, 2017.

Request for Bob Boss, Chris Fox, Steve Warne, Rich Craver, and Zach Wolfe to attend the F.A.S.T. course at Jonesville beginning on January 12, 2017.

Request for use of M365 in the current BEFO/FFI course on the following dates: April 24 and May 3, 8, 10 and 13.

Apparatus/Chief's Vehicles/Equipment/Stations

All the mobile and portable radios have been updated with the new template.

Personnel

I am extending Liam Gorby's probation an additional three (3) months.

Firematically yours,



Patrick J. Champagne
Chief – Jonesville Fire Department

TO: Jonesville Board of Fire Commissioners
FROM: Chief Patrick J. Champagne
RE: 2017 Officers
DATE: January 10, 2017

Below are the names of the individuals that have been appointed as line officers for 2017.

Captains

Bill Dell'anno - Training Captain
Craig Lewis - Fire Police

Lieutenants

Jason Beach
Mark Cecilione
Rich Craver
Chris Fox
Patrick Dell'anno
Tommy Dell'anno
Kelsey Miller
Gary Braglia - Fire Police

Bill Mackesey - EMS Administrator

Engineers

Bob Boss
Kaleb Stores

Safety Officers

Franz Lavigne
Bob Shea
Mike Mendrysa
Steve Warne - Engineer

Special Services

Lenny Casper - quartermaster
Gary Coyle, Sr. - quartermaster
Mike Murphy - chaplain
Al Atwell - photographer
Bill Mackesey - Radio room operator